Whitstone Parish Council

Minutes for the Meeting Wednesday 14th April 2021

Due to Covid-19 restrictions, the meeting took place virtually, via Zoom

1. **Public question time** (15 minutes allowed for this)

1 member of the public thanked CCIIr Chopak for ensuring the yellow lines were painted onto the road outside the shop before the 1st April. Unfortunately they are not currently being adhered to by everyone. CCIIr Chopak advised that traffic wardens will periodically monitor the area but civil enforcement training can be undertaken by the parish council and they can enforce fines of up to £100. This will be discussed at the May meeting

CCIIr Chopak advised that due to Purdah (the period before an election) an update at this meeting could not be given, but thanked CIIrs for their support during the last 4 years.

2. Councillors present

The Meeting was opened by Chairman Cllr Furse with 5 Councillors present; Cllrs, Martyn, Medland, Orchard, Collins, Hopper. Beth Sachs – Clerk

3. To receive Apologies for absence with reasons

Cllr Horn - personal

4. To receive Declarations of Interest & Approve Dispensations

5. To receive and approve the Minutes of:

Ordinary Meeting Wednesday 10th March 2021

Proposed: Clir Furse Seconded: Clir Martyn unan 21/001

6. To receive Clerk's report on Matter's Arising:

HMRC Tax – the clerk has re-issued the cheque for last quarter's tax. The previous cheque has been cancelled.

Wood in Parish Hall car park – The Clerk has been advised that members of the public are helping themselves to the wood in the Parish Hall car park. The parish hall committee have been informed.

7. Planning

7a. Applications

None

7b. Decisions

None

8. Portfolio Reports:

Footpaths – Nothing to report.

Localism/Parish Plan/BAN – Nothing to report

Parish Hall – Nothing to report

Grants – Nothing to report.

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Chairman			

9. Correspondence (all relevant emails forwarded to Cllrs

CALC Newsletter.

Cornwall Council COVID 19 email updates.

10. Agenda Items

1. To prepare and review the Annual Governance Statement and resolve to approve it (Annual Governance and Accountability Return 2020/2021).

Cllrs resolved to approve the Annual Governance Statement.

Proposed: Clir Furse Seconded: Clir Orchard unan 21/002

 To consider and resolve to approve (to be signed and dated by the Chairman) the Accounting Statements (Annual Governance Statement and Accountability Return 2020/2021).
 Cllrs resolved to approve the accounting statements.

Proposed: Clir Martyn Seconded: Clir Hopper unan 21/003

3. To resolve to sign certificate of exemption for external audit. Cllrs resolved to sign the certificate of exemption.

Proposed: Clir Furse Seconded: Clir Orchard unan 21/004

- 4. To discuss/update on progress of Yellow lines (TRO) outside the shop Covered earlier in public question time.
- 5. To discuss/update on bins located outside the shop.
 The bins are still there. The parish council will monitor the situation.
- To discuss/update Swannacott Woods parking.
 It is hoped a meeting with the Forestry Commission can take place after 21st June 2021
- 7. To discuss the future use of Paradise Park recreation area.

No more communications has been received from Mr Rees regarding the area, and the Parish Council are hoping to hold recreation events on the site as soon as COVID restrictions allow. Cllr Hopper has reported that children have been using it daily to play football and other games. The Parish Council resolved to purchase football posts and will apply to the community benefit fund. Cllr Martyn will liaise with JAG to make up some suitable signage.

Proposed: Cllr Furse Seconded: Cllr Orchard unan 21/005

8. To update and approve the Register of Assets.

The asset register has been updated to include the laptop that was bought in July 2020. The asset register will be updated again in June once football posts have been purchased.

11. Accounts

11.a Balances 1st April 2021

 Current Account
 £ 7674.89

 Reserve Account
 £ 51595.12

 CCLA
 £45,000.000

11b. To approve Accounts for Payment

Beth Sachs Clerk	Wages	(+ expenses)	Chq	£218.13
Virgin Money	Pension		Chq	£18.45
HMRC	Tax	(re-issued)	Chq	£37.80

2 | P a g e

CALC Subs Chq £315.66 Sarah Wickett Internal Audit Chq £40.00

To note Income

None

Proposed: Clir Furse Seconded: Clir Martyn unan 21/006

12. Items for May agenda Civil enforcement training

Civil enforcement training Swannacott Parking (June) Financial investments

The Meeting closed at 20:20

The next meeting of Whitstone Parish Council will be held on Wednesday 12th May 2021



3 | P a g e