

# Whitstone Parish Council

## Minutes – Wednesday, May 13, 2026

- 1. To elect a chairman for the year 2026/27.**  
Cllr Martyn was elected as chairman.  
**Proposed: R Orchard    Seconded: M Collins    Votes: Unanimous 1/5**
- 2. To elect a vice chairman for the year 2026/27.**  
Cllr Orchard was elected as vice chair.  
**Proposed: G Martyn    Seconded: J Chapman    Votes: Unanimous 2/5**
- 3. To elect members to outside bodies and a representative for the Community Area Partnership.**  
Cllr Martyn will continue as the CAP representative. 3/5
- 4. To note councillors present**  
Cllrs G Martyn (chair); M Collins; R Orchard and J Chapman. Also in attendance: S Cleave, clerk. 4/5
- 5. To receive apologies, with reasons for absence**  
Cllr Bailey – working; Cllr Walker – working. 5/5
- 6. Declarations of interest**  
None. 6/5
- 7. To receive and approve minutes of the last meeting**  
Councillors approved the minutes of the March 18 meeting.  
**Proposed: R Orchard    Seconded: G Martyn    Votes: Three in favour  
one abstention. 7/5**  
The April 8 minutes will be deferred to the next meeting.
- 8. Public question time** (15 minutes allowed for this – on issues on this agenda only)  
No public in attendance. 8/5
- 9. To receive county councillor Nicky Chopak’s report on matters arising**  
No report. 9/5
- 10. To receive the clerk’s report on matters arising**  
The clerk’s report was noted. 10/5
- 11. Consideration of planning applications**  
PA26/02727 – Proposed extension and new access in place of lapsed planning application PA22/07641. 44 Paradise Park, Whitstone.  
Councillors raised no objection but noted there was no drop kerb to the new entrance.  
**Proposed: R Orchard    Seconded: J Chapman    Votes: Unanimous 11/5**

**b. To note any decisions or other consultations received.**

PA25/09481 – Retention of holiday cottage. Cabin at Hilton Woods, Hilton House, Whitstone

**APPROVED 12/5**

**9. Portfolio reports:**

- Footpaths  
No report. **13/5**
  
- Cornwall CAP  
Next meeting in June. **14/5**
  
- Parish Hall  
There has been an issue with booking the hall. It seems that people are using the old parish council website. The new website can be found at [www.whitstoneparishcouncil.gov.uk](http://www.whitstoneparishcouncil.gov.uk) where a link can be found on the home page to the booking system. **15/5**
  
- Grants  
A grant was received from the parish council for the remainder of the parish meal. The remainder (following payment of the deposit) was £1,352. A total of £776 was taken so the grant was for £576. This was approved.  
**Proposed: M Collins      Seconded: J Chapman      Votes: Unanimous 16/5**

**10. Correspondence**

The following correspondence was noted: Planning News for Local Councils and Agents; Notice of intention to commence preparation of Cornwall Local Plan; road closure – road from junction south west of Lower Downs to the B3254 between Tackbear Road and Oak Lane, May 18 to May 20 from 8am to 6pm; North Cornwall CAP meeting notification (AGM). **17/5**

**11. Agenda items**

1. Standing Orders  
It was resolved to adopt the 2025 Standing Orders.  
**Proposed: G Martyn      Seconded: R Orchard      Votes: Unanimous 18/5**
  
2. Financial Regulations  
Councillors reviewed the Financial Regulations with no changes.  
**Proposed: J Chapman      Seconded: G Martyn      Votes: Unanimous 19/5**
  
3. Parish Lunch  
Cllr Martyn reported that the parish lunch was very successful. A total of 74 adults and 6 children attended. St Anne's Residential Home brought 14 residents along. It was well supported and there was a good turnout. Cllr Martyn said she would like to see some more help from parish councillors for the next year. **20/5**
  
2. Whitstone Whistler  
This will be deferred to the June meeting. **21/5**

3. Play area  
This will be deferred to the June meeting. 22/5
4. Tractor run  
Information about a charity tractor run was noted. 23/5
5. Enhanced LMP grants  
Councillors suggested an application could be made for a new post on the footpath behind the church. Cllr Chapman will send some details to the clerk.  
**Proposed: G Martyn    Seconded: J Chapman    Votes: Unanimous 24/5**
6. Public Realm Improvement and Weed Treatment update  
Councillors received an update on the weed treatment proposals. 25/5
7. Council insurance  
Councillors resolved to go with Zurich for another year.  
**Proposed: G Martyn    Seconded: R Orchard    Votes: Unanimous 26/5**

## 12. Accounts

### 12a. Balances May 7, 2026

Current Account	£ 9,041.92
Reserve Account	£ 7,973.41
CIL money account	£ 6,389.89
Community Benefit account	£79,341.26
CCLA Property Fund	£45,000

### 12b. To approve accounts for payment

- Clerk – April wages inc HMRC As per contract
- Clerk – mileage and printing £ 35.19
- Cornwall Pension Fund – April As per contract
- S Cleave – new financial year stationery £ 18.30

### 12c. To note income

- Reserve account interest (April) £ 5.57
- CIL money account interest (April) £ 4.46
- Community Benefit account interest (April) £ 55.06
- Cornwall council – first half of the precept £3,000
- CCLA £509.26

Councillors approved the payments and accounts.

**Proposed: J Chapman    Seconded: G Martyn    Votes: Unanimous 27/5**

## 12. Items for the next agenda – (June 10, 2026)

Co-option; play area strategy.

The meeting closed at 8.40pm.