

Whitstone Parish Council

November 6, 2025

I hereby give notice that an ordinary meeting of Whitstone Parish Council will be held on **Wednesday, November 12, 2025, at 7.30pm.**

All members of the council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Yours faithfully,

S Cleave

Suzanne Cleave, Clerk

Agenda

1. **To note councillors present**
2. **To receive apologies, with reasons for absence**
3. **Declarations of interest**
 - a. **To declare any personal interests in items of the agenda and their nature;**
 - b. **To declare any prejudicial interests in items on the agenda and their nature;**
 - c. **To approve dispensations.**
4. **To receive and approve minutes of the last meeting**
From the Ordinary meeting on Thursday, October 9, 2025.
5. **Public question time** (15 minutes allowed for this – on issues on this agenda only)
6. **To receive county councillor Nicky Chopak's report on matters arising**
7. **To receive the clerk's report on matters arising**
8. **Consideration of planning applications**
None.

b. To note any decisions or other consultations received.
None,
9. **Portfolio reports:**
 - Footpaths
 - Cornwall CAP
 - Parish Hall
 - Grants – Charlotte's Angels event.

10. Correspondence

Cornwall Council Town and Parish Council newsletter; Cornwall Council Priorities and Financial Strategy online consultation (December 8); North Cornwall Community Area Partnership meeting – housing (10.30am to 12.30pm, December 19 at the Parkhouse Centre, Bude); Planning News for Local Councils and Agents; Community Highways Improvement Programme update.

11. Agenda items

1. Defibrillator
To receive an update.
2. Parking around the shop / traffic warden
To discuss.
3. Whitstone Whistler
To receive an update.
4. DMMO - Downrow
To receive an update.
5. Emergency Plan
To consider forming a working party to compile an Emergency Plan for the parish.
6. Co-option Policy
To adopt a co-option policy for the council.
7. Roles and Responsibilities Policy
To adopt a Roles and Responsibilities Policy.
8. Budget
To set the budget for 2026/27.

12. Accounts

12a. Balances November 6, 2025

Current Account	£12,550.10
Reserve Account	£7,937.08
CIL money account	£6,360.77
Community Benefit account	£73,387.34
CCLA Property Fund	£45,000.00

12b. To approve accounts for payment

• Clerk – October wages inc HMRC	As per contract
• Clerk – mileage and printing October	£ 45.09
• Cornwall Pension Fund – October	As per contract
• CALC – Code of Conduct (Cllr Collins)	£ 30.00
• CALC – Chairman training (Cllr Martyn)	£ 42.00
• CALC – Code of Conduct (Cllr Chapman)	£ 30.00
• Matt Chubb – bus shelter painting	£400.00

12c. To note income

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| • Reserve account interest (October) | £ 6.83 |
| • CIL money account interest (October) | £ 5.48 |
| • Community Benefit account interest (October) | £ 63.18 |

13. Items for the next agenda – (November 12, 2025 TBC)